



# Going Digital



# AGENDA



What happened in the past?

- Administratively
- In the Classroom

Challenges of Past Practices

What changed?

Current Practices

- Administratively
- In the classroom

Benefits of going digital

Challenges of Going Digital

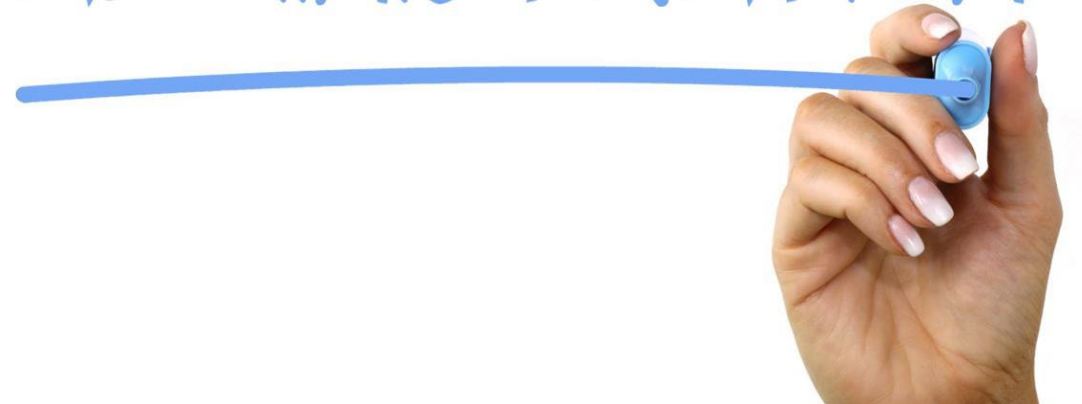
Questions?



# In the past:

- ▶ First-Day packages assembled
- ▶ Documents filled out on paper
- ▶ Student docs filed for 7 years
- ▶ Student lists posted around school
- ▶ Paper sign-ups for any events
- ▶ School bills mailed
- ▶ Filing cabinets scattered around school

# ADMINISTRATION





# In the past: Classroom

- ▶ Placement tests on first day
- ▶ Photocopies for every student
- ▶ Board work out of sight, out of mind
- ▶ Miss class? No access to material
- ▶ Teacher Storage
- ▶ Paper attendance



# Challenges of Past Practice



- **First Day packages time-consuming**
- **Wasted time on first day**
- **Valuable space taken up as storage**
- **Expense => resources and man-hours**
- **Yearly housecleaning – lots thrown away**
- **No space for summer teachers**
- **Paper gives school disorganized / sloppy look**
- **Lineups and jams at the photocopy machine**



# What's changed?

- ▶ Focus on becoming a technological leader
- ▶ Pandemic helped transition to being more digital
- ▶ Government now allows digital form collection
- ▶ Teachers became familiar with sharing materials digitally
- ▶ Teachers continued to share materials digitally, even when back in classroom
- ▶ PDs on best practices for using Teams & SharePoint in classroom
- ▶ Admin staff trained on becoming more digital => more mobile

# Current practices - Administration



- Student forms sent & stored electronically
- First day packages emailed
- Event sign ups via Teams / *My*EC
- Announcements done in-person but supported in Teams
- Admin staff have laptops / tablets => more mobile
- Certificates processed digitally
- Students' orientation done online before arrival => better prepared
- Student & Class lists posted online via Teams and *My*EC

# Current practices – In the Classroom



- All testing done online and out of the classroom
- Workbooks for our 30+ school are digital
- Teachers have access to shared drive & thumb drives
- My**EC** LMS being continually developed & improved
- Microsoft Teams – used in classroom and for announcements



# MyEC Learning Management System



- Multi-use platform
- All testing done through MyEC
- Free online exercises
- Information about a student's progress
- Information page – school & city
- Notifications on important events
- Newly created MyEC phone App



# How our Teachers use Teams in the Classroom



- Sharing materials with students digitally
- Posting homework
- Organize class materials
- Screenshot grammar or vocabulary
- Share Links to useful websites
- Get students to record themselves
- Partner reporting / responding to others
- Immediate / delayed error correction
- Jigsaw activities
- Writing practice
- Student interaction
- Social aspect



# CAN/CAN'T

The image is a screenshot of a Zoom meeting window. The main content is a presentation slide with the following text:

3. Robots **can** carry things.  
4. People **can't** fly.  
5. I **can** speak English.

**can/can't + base verb**  
cook/drive/play soccer  
ride a bike/run/swim

I **can** + verb very well.  
I **can** + verb well.  
I **can** + verb.  
I **can** + verb a little.  
I **can't** + verb .

**What can you cook?**

**Can you**  
**+ verb (base)**

**Can you cook?**  
**Yes, I can. +**  
**No, I can't.**

The slide also features a 'Zoom In' button in the top right corner. The Zoom meeting interface, including the toolbar and system tray, is visible around the slide.



AT [redacted] /4 9:24 PM



## Homework

I like Art. Especially, I like music because when I was four years old, I started to learn how to play a piano. Then I quit playing a piano when I became high school student. Honestly, when I was child, I didn't like to practice piano. But I appreciate that my parents gave me a chance to learn the piano. Finally, I could play the piano in school music festival. It was the good experience in my life.

Also, I was a member of a brass band club in junior high school and high school. I practiced Contrabass every day. It was hard. But music sometimes makes me happy. For example, I played it in concert. Everyone look happy. So, I enjoyed the concert. I think music sometimes expresses feelings or background. Besides, it's huge. Recently, my friends continue playing music instruments. So, I want to play again someday.



DN [redacted] 2/8 10:28 PM

I like Art. Especially, I like music because when I was four years old, I started to learn how to play a piano. Then I quit playing a piano when [dn1] I became [dn2] high school student. Honestly, when I was [dn3] child, I didn't like to practice piano. But I appreciate that my parents gave me a chance to learn the piano. Finally, I could play the piano [dn4] in school[dn5] music festival. It was the good[dn6] experience in my life.

### Teacher Comment:

- [dn1]pronoun
- [dn2]missing
- [dn3]missing
- [dn4]pronoun
- [dn5]missing
- [dn6]form
- [dn7]missing

ed/ing

1 What's the most fascinating city you've ever visited? = v. interesting

2 What's the most boring film you've ever seen?

3 What's the most terrifying thing you've ever done?

4 Are you tired at the moment? tire

5 What's the most shocking news you've heard in the last few days?

6 Which sports are you interested in?

7 What's the most disgusting thing you've ever eaten?

8 At which time of day do you generally feel most relaxed?

9 What's the most exhilarating experience you've ever had? v. exciting

10 What's the most embarrassing thing you've ever done?

11 What do you find confusing about learning a foreign language?

12 Who's the most amusing person you know?

13 What things about your country make you depressed?

14 When did you last feel excited about something?





Friday 9:01 AM

New

Korean BBQ restaurant

[https://maps.app.goo.gl/n6fZocQEmFfBQmhr9?g\\_st=ic](https://maps.app.goo.gl/n6fZocQEmFfBQmhr9?g_st=ic)



**bbq Chicken & Pub** · 4.1★(256) · Pub

2409 Yonge St Unit 103, Toronto, ON M4P 2E7, Canada

[maps.app.goo.gl](https://maps.app.goo.gl)



- **Environmentally friendly**
- **Cost efficient**
- **Space efficient**
- **Easy access for teachers' materials**
- **Mobile staff => Better customer service**
- **Online orientations better prepare incoming students**
- **Fewer photocopiers / no line-ups at the photocopier**
- **Teachers happy to save paper and avoid frustrations**



- **Some students still want paper handouts**
- **Fillable PDF's do not always work**
- **Students still expect physical textbook**
- **Technical issues**
- **Tests not invigilated**





# STUDENT TESTIMONIALS

- ▶ Rooms are clean, bright, and they have technological board! It was amazing!
- ▶ It is a very nice, clean and organized place at first glance.
- ▶ All good. High quality teacher and also school equipment.
- ▶ The school has an excellent infrastructure and great teachers.
- ▶ The school has a modern structure and equipped with everything.
- ▶ Well organized. Good introduction/orientation before arrival via MS Teams Video.
- ▶ the classes are good, the digital stuff is the best part.
- ▶ Is a good use of technology
- ▶ The technology, in the classroom is used for improve and contribute to greater student learning during class.





ANY  
QUESTIONS?